

## General Information

### Hybrid Conference

The 10th ASVP and 10th JCVP Joint Conference will be held as a hybrid conference.

**Lecture:** On-site and the Zoom live streaming\*

\*The schedule for lectures is as follows. If you are unable to attend on-site, please use the Zoom on the website individually.

Questions and comments from online participants will be accepted using the Q&A function in the Zoom.

- ASVP Seminar Part 1 (presentation: 40 min, discussion: 5 min)
- ASVP Seminar Part 2 (presentation: 15 min, discussion: 5 min)
- ASVP / JCVP Joint Seminar (presentation, discussion: 120 min)
- JCVP Special Seminar (presentation: 60 min)
- JCVP Post-Graduate Education Seminar (presentation: 35 min, discussion: 5 min)
- JCVP Award Presentation (presentation: 10 min)
- Slide Forum (presentation: 5 min, discussion: 10 min)
- JCVP General Assembly (25 min)

**Poster Presentation:** the LINC Biz on-demand streaming†

†Poster presentations will be delivered on demand via the LINC Biz although posters will be displayed at the venue. Questions and comments will be accepted using the message function in the LINC Biz.

### For On-site Participants

1. General Reception desk is located in the Lobby on the 5th floor. Reception hours are as follows.

March 29 (Wed) 9:00-17:30

March 30 (Thu) 9:00-17:30

March 31 (Fri) 9:00-16:00

2. Cloakroom is available in Conference Room 403 on the 4th floor. Reception hours are as follows.

March 29 (Wed) 9:00-20:15

March 30 (Thu) 9:00-18:00

March 31 (Fri) 9:00-17:30

3. For pre-registered participants, please wear a provided name card throughout the Conference. The name card and abstract book will be sent by post in advance, so please bring them on the Conference days. A card case will be provided at the General Reception desk.
4. For on-site registered participants, please fill out the “on-site registration form” and make the registration payment at the on-site registration desk, and wear a provided name card throughout the Conference days. Students must present their student IDs.

Preregistered and on-site registration fee\*:

JCVP members 18,000 JPY

ASVP members 18,000 JPY

JSTP members 18,000 JPY

Non-members 22,000 JPY

Students 7,000 JPY

\*The fee includes an abstract book.

5. The abstract book will be sent by post to the pre-registered participants in advance, so please bring it on the Conference days. The abstract book can be purchased for 2,000 JPY for members and students for 3,000 JPY for non-members per issue.
6. As for questions and discussions, please follow the chairman’s instructions and state your name and affiliation first by using the provided microphone.
7. Photography and video or sound recording will not be allowed in the venue.
8. Please turn off your cell phones or set them to be on silent mode inside the venue.
9. A break room is located in the Exhibition Hall Zuiun on the 2nd floor.
10. Free Wi-Fi service will be available in the break room (Exhibition Hall Zuiun).
11. Paging service will not be available in the venue. Please use the message board located in front of the General Reception on the 5th floor.
12. Smoking is not allowed inside the venue.

## **For Online Participants of Lecture Sessions (Zoom Live Streaming)**

1. The Zoom live streaming is available only for pre-registered participants. An abstract book, a participation certificate and an attendance certificate of a lecture will be sent by post in advance.
2. Lectures will be held as a hybrid system of on-site and the Zoom live streaming. If you are unable to attend on-site, please use the Zoom on the website individually.
3. The URL for participating in the Zoom webinar will be sent to you by e-mail with the following titles from “Zoom <no-reply@zoom.us>” around March 23 (Thu).
  - The 1st day of the Conference (March 29, Wed)  
“The 10th ASVP and 10th JCVP Joint Conference (March 29, Wed)-The URL for participating in the Zoom webinar”
  - The 2nd day of the Conference (March 30, Thu)

“The 10th ASVP and 10th JCVP Joint Conference (March 30, Thu)-The URL for participating in the Zoom webinar”

- The 3rd day of the Conference (March 31, Fri)

“The 10th ASVP and 10th JCVP Joint Conference (March 31, Fri)-The URL for participating in the Zoom webinar”

We will post a manual on the Conference website by around March 23 (Thu) regarding how to participate in the Zoom webinar and how to send questions and answers.

4. Questions and comments from online participants will be accepted using the Q&A function of the Zoom. No direct oral question is available. The questions and comments will be selected by the chairperson.

## **For Online Participants of Poster Sessions (LINC Biz On-demand Streaming)**

1. Poster presentations will be posted at the venue and delivered on demand via the LINC Biz. Questions and answers will be accepted using the message function of the LINC Biz. Poster presentations will be open on the following schedule.
  - March 27 (Mon) 12:00: Open for presentations and registrations of questions and comments
  - April 5 (Wed) 12:00: Close for registrations of questions and comments
  - April 7 (Fri) 12:00: Close for presentation
2. URL for participating in the LINC Biz will be sent by e-mails with the following title, “Invitation to the 10th ASVP/JCVP” around March 26 (Sun). You need to create a LINC Biz login account. Please refer to the manual below, regarding how to create a LINC Biz login account, regarding how to create a LINC Biz login account, how to participate in a poster session and how to question and answer.
3. Downloading presentations, recordings and screenshots are prohibited.

**LINC Biz Manual**

## **JCVP General Assembly**

- Place: Large Hall on the 5th floor
- Date and Time: March 30 (Thu) (the 2nd day of the Conference), 11:35-12:00